

CMOS Council 2021-2022 Meeting #1 2021-09-28
Procès-verbal du conseil d'administration de la SCMO 2021-2022 Réunion #1 28-09-2021

Minutes
Tuesday, 28-September-2021, 2 pm EDT

Attendance:

Members:

President	Jim Abraham (JA)	√	Past President	Marek Stastna (MS)	√
Vice-President	Serge Desjardins (SD)	√	Director of Publications	Douw Steyn (DS)	x
Treasurer	Jinyu Sheng (JS)	√	Councillor	Aldona Wiacek (AW)	√
Councillor	Emily MacPherson (EM)	x	Councillor	Dominique Paquin (DP)	√
Councillor	Bruce Sutherland (BS)	√	Councillor	Felicia Kolonjari (FK)	x
Councillor	Christopher Poitras (CP)	x	Councillor	Laura Bianucci (LB)	√
Councillor	Iain Russell (IR)	√	Councillor	Abdoulaye Harou (AH)	√
Councillor	Clark Richards (CR)	x			
Executive Director & Secretary (ex officio)			Gordon Griffith (GG)		√

(Quorum = four voting members plus the President or Vice-President)

Current meeting: Nine voting members plus President = Quorum

Observers:

Congress 2022	Francis Zwiers (FZ)	√			
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Agenda & Attachments

1	1_Agenda_CMOS_Council_1_SCMO_2021-09-28_V2	6	6_CMOS Implementation Plan 2021-2022 – 2021-09-28 update
1a	1a_Consent Agenda Description	7a	7a_2021 LOC PW-CA and CMOS draft 2
3a	3a_Draft Minutes_Council-6_2021-06-17	7c	7c_NewMemberApplication_May_2021
3b	3b_Draft Minutes_CMOS_Executive_2_2021-09-14	8a	8a_CMOS Chief Scientist-Council
3c	3c_Minutes – Centre Chairs and Membership Committee 2021-2022 – Meeting-1 2021-09-07	8b	8b_CMOS COUNCIL LIAISON
4	4_Council-Executive – Action Items – 2021-09-28	8b	8b_CMOS_committee_status_2021-2022
5a	5a_CMOS 2022 LAC report 28Sep2021		

Attachments to Minutes

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Acronyms Used:

CGU	Canadian Geophysical Union
CWRA	Canadian Water Resources Association
SPC	Scientific Program Committee
SPEC	CMOS School and Public Education Committee
WET	Water Education Today – Project WET

1.	Welcome and Introductions
	(JA) welcomed everyone to meeting #1 of the CMOS Council 2021-2022. Everyone introduced themselves and provided a short bio. (JA) also briefly described the annual sequence of meetings, Centre Chairs & Membership Committee, Executive Committee and Council meeting bimonthly.

	<p>(JA) shared that it is his intent to run one Council meeting completely in French. All documentation would be available in French.</p>
	<p>Consent Agenda Description</p> <p>(JA) introduced the concept of a consent agenda that will be used during Council meetings. A consent agenda allows for the approval of a number of items under one motion. Council members have an opportunity to remove items from the consent agenda if it is felt that further discussion needs to happen. If this happens, the item in question is added to the meeting agenda for further discussion.</p>
<p align="center">2.</p>	<p>Approval of Agenda</p> <p>Motion: To approve the agenda as presented. –MS/SD – Passed</p>
<p align="center">3.</p>	<p>Approval of Consent Agenda</p> <p>Motion: To approve the consent agenda as presented. – DP/LB – Passed</p>
<p align="center">4.</p>	<p>Action Items</p> <p>In his expanded role as Secretary for Council meetings and Executive Committee meetings, (GG) is responsible for managing and tracking all action items. He presented the document that will be used to track all action items and will follow up with those identified as being responsible for each action item until the item is resolved. This document will also list all resolved action items for historical records. This document also included all the remaining outstanding action items from 2020-2021 meetings.</p>
<p align="center">5.</p>	<p>Congress Updates</p>
	<p>a) 2022 – Saskatoon</p> <p>(FZ), chair of the Scientific Program Committee (SPC), provided an oral update. An initial planning meeting has been scheduled for Oct. 5th, involving (JA), (MS), (GG), (FZ), Yanping Li (LAC chair) and Andrew Ireson, CGU Vice-President. This meeting will address the format of the congress in light of the continued issues related to the pandemic.</p> <p>The program committee is fully formed with representation from the three hosting organizations: CMOS, CGU and the Eastern Snow Conference. (FZ) shared the names of the committee members.</p> <p>The next steps include drafting a call for session proposals, plenary session choices, identifying a public lecturer and other associated events.</p> <p>Based on the experience from the Halifax Congress 2018 and the Victoria Congress 2021, it was suggested that educator’s day events should not be offered during the congress schedule. It is a difficult time of year to attract a large number of teachers to attend. The Halifax Centre is presenting during the Association of Science Teachers conference in October 2021 on Project WET in conjunction with CWRA.</p>

	<p>Action: (GG) to work with the CMOS Webmaster to update the CMOS congress website to reflect the details of Saskatoon Congress 2022.</p> <p>Council members agreed that a hybrid model for the congress would be the best approach due to the pandemic limitations as well as from an environmental impact perspective. For a hybrid congress it was commented that organizations would allow employees to join virtually instead of approving in-person participation.</p> <p>Perhaps a focus on attracting early career scientists and students to attend the congress in person should be promoted.</p>
	<p>b) 2023 – Virtual</p> <p>(JA) stated that Pat McCarthy (Winnipeg Centre) and Peter Jackson (BC Interior & Yukon Centre) have agreed to co-host the virtual Congress 2023. A representative from DFO Rimouski will be identified to provide an oceanographic representation.</p> <p>Action: GG and JA to meet with Pat McCarthy and Peter Jackson in October to initiate the planning process for Congress 2023.</p>
<p>6.</p>	<p>Implementation Plan 2021-2022 Update</p> <p>(GG) presented a colour-coded version of the implementation plan 2021-2022 that would help visually identify the status of the various action items associated with the strategic objectives. It was recommended to update the colour legend to the following: red representing complete, yellow representing in progress and green representing not started. An updated version of this plan will be presented during each bimonthly meeting.</p> <p>The degree of completion of the annual implementation plan will be used during the annual performance evaluation of the Executive Director.</p>
<p>7.</p>	<p>Decision Items</p>
	<p>a) Project WET MOU (JA)</p> <p>(JA) briefly described the Letter of Collaboration between the Canadian Water Resources Association (CWRA) and CMOS to promote and use Project WET (Water Education Today). CWRA is the licensee of Project WET in Canada. CWRA has established Canada-wide coordinators to promote water resource-related curriculum activities for K-12. Project WET recently developed a module on Climate, Water, and Weather resilience. SPEC is interested in pursuing a relationship with CWRA to promote and use the Project WET modules.</p> <p>The letter of collaboration details the costs associated with this partnership and a funding request is being considered by ECCC.</p> <p>The SPEC has endorsed the Letter of Collaboration and the CMOS Executive Committee approved supporting this initiative as well.</p>

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	<p>Karen Smith and the SPEC members are ensuring that the Project WET modules contain the appropriate Canadian content.</p> <p>Motion: To support the Letter of Collaboration between CMOS and CWRA for Project WET Canada. – AW/JS – Passed</p>
	<p>b) Executive Member-at-Large (JA) proposed that a current Councillor become an additional member of the Executive Committee in preparation of becoming a future vice-president and president, an Executive member-at-large. This would give the individual an opportunity to participate in both Council and Executive Committee meetings and build experience with the society before assuming the vice-president position. The time commitment for this proposed role is four years and would match the current commitment for all Council members-at-large. (JA) shared that Emily MacPherson is interested in assuming this role.</p> <p>Motion: To create an Executive member-at-large position with the Executive Committee and to nominate Emily MacPherson for this role for 2021-2022. – SD/DP - Passed</p>
	<p>c) New Member Applications (GG) presented two new member applications for approval by Council.</p> <p>Motion: To approve the two new members. – JS / LB – Passed</p> <p>Action: (GG) will draft a welcome message to all new members from the president and get (JA) comments.</p>
<p align="center">8.</p>	<p align="center">Discussion Items</p>
	<p>a) Senior Scientific Officer (JA) described the draft role of a new Senior Scientific Officer role. This role was developed after receiving the resignation letter from our current Director of Publications, Douw Steyn. This role would be the Chair of the Scientific Committee and play a key role to help tie the scientific programs of congresses together. A human resources expert should help to finalize the role description. The current description includes feedback that was provided by the Executive Committee. It was felt that this role would provide a high-level coordination of all scientific communications/position papers/initiatives. The following comments were shared:</p> <ul style="list-style-type: none"> • It was observed that there was commonality between the criteria for this role and the criteria for selecting Fellows. There could be a few Fellows that could be considered for this role. • If a candidate is not retired, could there be a potential conflict of interest between this role and their current government or academic position. • Time commitment is a big unknown, it would be as much as the candidate would want to provide. • This could be of interest to a mid-career individual looking for additional opportunities to give back. • What kind of role would this position have in making representation to government and/or having a presence in the media.

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	<ul style="list-style-type: none"> Is there any experience that can be gained from other societies? <p>(JA) welcomed any assistance from a human resources perspective in finalizing the role description and welcomed any potential candidates for this role.</p>																											
	<p>b) Council Liaison Roles</p> <p>(JA) summarized the intent of asking each Councillor to take on a liaison role between the various standing committees and Council. The intent would be to have all committees represented by the next Council meeting. It was realized that not all standing committees are active.</p> <p>Action: All Council members are asked to reflect on how they can each individually liaise with a standing committee and/or initiative before the November 2021 Council meeting.</p>																											
9.	<p>Upcoming Meetings 2021-2022</p> <table border="1"> <thead> <tr> <th>Centre Chair & Membership Committee</th> <th>Executive Committee</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td>Tuesday</td> <td>Tuesday</td> <td>Tuesday</td> </tr> <tr> <td></td> <td>August 31</td> <td></td> </tr> <tr> <td>September 7</td> <td>September 14</td> <td>September 28</td> </tr> <tr> <td>November 02</td> <td>November 11</td> <td>November 23</td> </tr> <tr> <td>January 04</td> <td>January 11</td> <td>January 25</td> </tr> <tr> <td>March 08</td> <td>March 15</td> <td>March 29</td> </tr> <tr> <td>May 03</td> <td>May 10</td> <td>May 24</td> </tr> <tr> <td></td> <td></td> <td>AGM XX</td> </tr> </tbody> </table>	Centre Chair & Membership Committee	Executive Committee	Council	Tuesday	Tuesday	Tuesday		August 31		September 7	September 14	September 28	November 02	November 11	November 23	January 04	January 11	January 25	March 08	March 15	March 29	May 03	May 10	May 24			AGM XX
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10.	<p>Adjournment (Meeting adjourned)</p>																											

Action Items

2021-2022			
ID	By	Action	Status
C1.5a	GG	work with the CMOS Webmaster to update the CMOS congress website to reflect the details of Saskatoon Congress 2022.	Open.
C1.5b	GG, JA	to meet with Pat McCarthy and Peter Jackson in October to initiate the planning process for Congress 2023.	Open.
C1.7	GG	will draft a welcome message to all new members from the president and get (JA) comments.	Open.
C1.8b	All	All Council members are asked to reflect on how they can each individually liaise with a standing committee and/or initiative before the November 2021 Council meeting.	Open